

GOVERNMENT OF ANDHRA PRADESH

OFFICE OF THE ENGINEER-IN-CHIEF,  
PUBLIC HEALTH, A.C. GUARDS,  
HYDERABAD – 500 004.

Memo No. 4936/E3/CS1/2014.

Dated: 1-11-2014.

Sub:- Guidelines for Final Allocation of State Cadre Employees (other than AIS Officers) under AP Reorganization Act, 2014 – Exercising option - Reg.

Ref:- F. No. 27/13/2013-SRS, Dt. 29-10-2014 of under Secretary to the Govt of India, Ministry of personnel, P.G & Pensions Department of Personnel & Training, New Delhi.

\* \* \*

In the reference cited, the Govt have issued guidelines for allocation of State cadre employees (other than AIS) as approved by the Central Government. As per para 19 (1) of the guidelines "All employees would be asked to exercise their options in the prescribed proforma annexed to these guidelines and forward their duly filled option forms to the Member Secretary, Advisory Committee, G A, State Reorganisation Department, A P Secretariat electronically and through the proper channel indicating their preference for either of the states within two weeks from the date of public notification calling for options".

In view of the above, while enclosing the option form, all the Superintending Engineers (PH) are hereby directed to obtain the option forms (along with required supporting documents) duly filled in from the persons working in the state cadre of (Superintending Engineer and Executive Engineer) and furnish the same to this office for taking further necessary action in the matter.

The last date for receipt of options from the Employees (State cadre only) is 15-11-2014. The original forms alongwith enclosures shall be forwarded by the Superintending Engineers duly verifying them on 16-11-2014 sharp without fail.

Treat this as Most Urgent

Encl:- As above

Sd/-

Dr. Pamu Panddurunga Rao,  
Engineer-in-Chief (PH).

To

All Superintending Engineer (PH)

Copy to Superintendent, S-II Section of this office.

// Attested//

  
Dy. Chief Engineer (PH).

**Annexure - A - OPTION FORM**

**Information Required for Allocation of State Services Personnel**

{Vide section 77 in Part VIII of the Andhra Pradesh Reorganization Act, 2014}.

Name of the Department belongs	Category of post to which the Government Servant
(1)	(2)

Name of the Service	Departmental unit / unit officer in respect of category of the Government Servant
(3)	(4)

1. Name of the Government Servant  
(As given in the Service Register)
2. Employee ID
3. Date of birth
4. Place of Birth (village /town & district)
5. Home District
6. Social Status: SC /ST /BC / /Others
7. Marital Status:
8. Year of entry into Government Service
9. Designation and Place of first posting
10. If you are a local candidate in terms of the Andhra Pradesh Public Employment Order, 1975, specify the local area of which you are a local candidate, together with the name of the State in which the local area now forms a part

*Handwritten signature/initials*

11. a) Name the institutions, period of study and the places where you studied for a period of 7 years immediately preceding the qualifying examination /Matriculation examination, whichever is less  
b) Where no educational qualification has been prescribed for the post, name the place / places where you resided for a period of 7 years immediately preceding the date of notification for the post

(Please attach Study Certificates or residence certificate as applicable in your case along with this form)

12. Have you been confirmed in the post in :  
which you were first appointed
13. Post currently held :
14. Office Address :
15. Method of appointment to the post : D R /Promotee /Transferee  
currently held
16. Please state whether you have been : regularly appointed or  
temporarily appointed or kept in charge only to  
the category of post which you presently hold
17. Are you holding the present post in a :  
Substantive capacity
18. If currently working on tenure /deputation :  
/leave /suspension, provide details

Preference

I prefer to be allocated to the State of Andhra Pradesh /State of Telangana

The reason why I prefer to be allocated to the State of AP /Telangana is the following:

Affirmation

I solemnly declare that information given above is correct to the best of my knowledge and belief and nothing has been concealed.

Place  
Signature  
Date

Verification certificate by the Head of Department

I certify that I have verified the details submitted above by the employee with reference to records and have found them to be correct.

Place \_\_\_\_\_  
Date \_\_\_\_\_ Stamp \_\_\_\_\_ Head of the department \_\_\_\_\_

Note:

- 1) In case you claim preferential allotment in terms of paragraph 18 (l) or (m), please furnish full particulars in support of your claim in a separate sheet and attach it to this form along with supporting documents to establish your claim duly certified and recommended by the Head of the Department.
  
- 2) It is hereby made clear that while the preference in favour of a State expressed by a Government Servant will be taken into account while allocating the employee to a State, it shall not be mandatory for the Government to allot the employee to the State of his choice; and that it is open to the Government to allot the employee in accordance with the Guidelines framed under the Andhra Pradesh Reorganisation Act, 2014. It shall also be open to the Government to depute an employee allocated to a State to the other Successor State in terms of proviso to Section 77(2) of the A P Reorganization act, 2014.

\*\*\*\*\*

